# District Financial Portal

## Submitter Information

**Submitter Name** *
Diane Ewing

**Agency** *
Water District #3

**Submitter Role** *
Secretary

**Action** *
Request Disbursements

## Disbursements

Please select "Treasurer Action Required" as the Handling option only if the action will be initiated by the Treasurer's Office, such as transactions between district accounts to or from the County bank account. Please select "Automatic Bank Transfer" for transactions that you set yourself, such as an IRS payment.

| Fund * | Type * | Note (optional) | Handling * | Date * | Amount * |
|---|---|---|---|---|---|
| 666 010: Water District #3 Easton - Maintenance | Dept of Revenue Tax | duplicate | Automatic Bank Transfer | 1/20/2026 | $ 1,300.43 |

**Disbursements Total**
$ 1,300.43

## Comments

please process as duplicate. DOR pulled this amount twice

Comments should include instructions to split checks for a given vendor, requests to mail all checks to a different address than the one on file, or other specific instructions.