

District Financial Portal

Submitter Information

Submitter Name *

Malisa Fox

Agency *

Ellensburg School Dist #401

Submitter Role *

Clerk

Action *

Request Disbursements

Disbursements

Please select "Treasurer Action Required" as the Handling option only if the action will be initiated by the Treasurer's Office, such as transactions between district accounts to or from the County bank account. Please select "Automatic Bank Transfer" for transactions that you set yourself, such as an IRS payment.

Fund *	Type *	Note (optional)	Handling *	Date *	Amount *
654 010: School District #401 Ellensburg - General Fund	Payroll - Other	Omni Add'l	Treasurer Action Required	11/5/2025	\$ 100.00

Disbursements Total

\$ 100.00

Comments

Incorrect Omni deduction Amount reported originally for October Payroll.

Comments should include instructions to split checks for a given vendor, requests to mail all checks to a different address than the one on file, or other specific instructions.