

# District Financial Portal

## Submitter Information

**Submitter Name \***

Toni Taylor

**Submitter Role \***

Clerk/Asst

**Your Access**

☐ View District Info and Reports

☐ Pick Up Warrants

☐ Request Disbursements and Transfers

To update or request additional access, go to [DFP Request Access](#)

**Agency \***

Water District #7

**Action \***

Issue Warrants

☐ Issue Warrants

☐ Initiate and Redeem Investments

☐ None

## Recent Financial Requests



Request	Submitted	Requester	Type	Fund	Total	Status
157156	4/17/2025	Toni Taylor	Issue Warrants	670010	5,340.74	Pending

## Issue Warrants

**Fund \***

670 010: Water District #7 - Maintenance

**Warrant Register \* (?)**

KCWD7 Signed Payroll 2025 03.pdf

627.87KB

**Warrant Type \***

☐ Accounts Payable (AP)

☒ Payroll (PY)

**Warrant Delivery \***

☐ Mail

☒ Pick-up

**Warrant Approval Date \***

4/10/2025

**Transaction Date \* (?)**

4/30/2025

**Number of Warrants (?)**

10

**Warrant Total \***

\$ 5,097.00

Vendor # *	Vendor Name *	Invoice # *	Invoice Description *	Invoice Amount *
1 04861	TAYLOR, TONI D	04-2025	Payroll	1,768.02
2 02740	CALLECOD, BONNIE	04-2025	Payroll	893.34
3 D0047	KONKLER, VINCE	04-2025	Payroll	47.63
4 07575	SCHULTZ, JEFF	04-2025	Payroll	201.37
5 06209	BAUGH, ANDREA J	04-2025	Payroll	91.11
6 D0012	IHRKE, LETHA	04-2025	Payroll	841.20
7 B9417	IHRKE, JERRY	04-2025	Payroll	157.87
8 00520	EMPLOYMENT SECURITY DEPARTMENT	PFML	Payroll	33.53

<b>9</b>	07378	EMPLOYMENT SECURITY DEPARTMENT	CARES	Payroll	28.64
<b>10</b>	00110	INTERNAL REVENUE SERVICE	Tax, SS and Medic	Payroll	1,034.29

Comments

Do not generate a warrant for line 10

Comments should include instructions to split checks for a given vendor, requests to mail all checks to a different address than the one on file, or other specific instructions.