

**KITTITAS COUNTY
DEPARTMENT OF PUBLIC WORKS**

AGENDA STAFF REPORT

AGENDA DATE REQUESTED: October 17, 2017

ACTION REQUESTED: To Sign Resolution to Designate Kittitas County Applicant Agent and Assign New Alternate Applicant Agent for Presidential Disaster Declaration FEMA 4249-DR-WA Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides Event November 12 – 21, 2015

Routine Public Hearing

BACKGROUND: On January 15, 2016 Kittitas County was included in a Presidential Disaster Declaration 4249-DR-WA making federal funds available to assist with the cost of emergency response and repairs to facilities damaged by the severe storm event. On March 1, 2016 the Board of County Commissioners signed Resolution No. 2016-039 to designate Mark Cook as the applicant agent and Kathy Jurgens as the alternate applicant agent for FEMA 4249-DR-WA. These representatives are authorized on behalf of Kittitas County to execute all contracts, certify completion of projects, request payments and prepare all required documentation for funding requirements.

Kathy Jurgens has submitted a letter of retirement effective November 30, 2017. A new alternate applicant agent needs to be designated to execute all contracts, certify completion of projects, request payments and prepare all required documentation for funding requirements.

RECOMMENDATION: Public Works requests that the Board of County Commissioners sign a Resolution to Designate Kittitas County Applicant Agent and Assign New Alternate Applicant Agent for Presidential Disaster Declaration FEMA 4249-DR-WA Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides Event November 12 – 21, 2015.

HANDLING: Return two (2) originals to Public Works. (One copy Public Works, one copy Washington State Military Department)

ATTACHMENTS: 2 Copies Resolution to Designate Kittitas County Applicant Agent and Assign New Alternate Applicant Agent for Presidential Disaster Declaration FEMA 4249-DR-WA Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides Event November 12 – 21, 2015

LEAD STAFF: Mark Cook, Director

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION

NO. _____

**TO DESIGNATE KITTITAS COUNTY APPLICANT AGENT AND ASSIGN NEW
ALTERNATE APPLICANT AGENT FOR PRESIDENTIAL DISASTER
DECLARATION FEMA 4249-DR-WA SEVERE STORMS, STRAIGHT-LINE WINDS,
FLOODING, LANDSLIDES, AND MUDSLIDES EVENT NOVEMBER 12 – 21, 2015**

WHEREAS: Resolution No. 2016-036 designated Mark Cook, Public Works Director, as the Applicant Agent and Kathy Jurgens, Finance System Manger, as the Alternate Applicant Agent for Presidential Disaster Declaration FEMA 4249-DR-WA Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides Event Storm Winter Storm and Flood Event November 12 – 21, 2015; and

WHEREAS: These representatives are authorized on behalf of Kittitas County to execute all contracts, certify completion of projects, request payments, and prepare all required documentation for funding requirements; and

WHEREAS: Kathy Jurgens, Finance System Manger is scheduled to retire effective November 30, 2017.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners, in the best interest of the public, does designate Mark Cook, Public Works Director, as the Applicant Agent and Lucas Huck, County Engineer, as the Alternate Applicant Agent for Presidential Disaster Declaration FEMA 4249-DR-WA Severe Storms, Straight-line Winds, Flooding, Landslides, and Mudslides Event Storm Winter Storm and Flood Event November 12 – 21, 2015.

DATED this 17st day of October, 2017 at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Paul Jewell, Chairman

Attest:

Clerk of the Board- Julie Kjorsvik

Laura Osiadacz, Vice-Chairman

Deputy Clerk of the Board- Mandy Buchholz

Obie O'Brien, Commissioner