

KITTITAS COUNTY  
DEPARTMENT OF PUBLIC WORKS

**AGENDA STAFF REPORT**

**AGENDA DATE:** June 6, 2017

**ACTION REQUESTED:** Request to Approve a Resolution Authorizing the Chair's Signature on Supplemental Agreement No. 2, extending the NWC Jacobs Contract to July 31, 2017

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**BACKGROUND:** In late 2015, Public Works began working on a watershed assessment for the Naneum, Wilson Cherry Creek Assessment Phase 1 (NWC) grant. The work is essentially complete and Recreation Conservation Office (RCO) is requesting a time extension allowing additional time for technical advisory group (TAG) members to comment on final plan recommendations. Public Works is currently evaluating the potential need to fund one final stakeholder meeting of the TAG. Action extending the grant deadline is required at this time. If supplemental funding is required to deliver a final stakeholder meeting, Public Works will prepare a contract supplement and return to the Board of County Commission for authorization.

**INTERACTION:** Public Works

**RECOMMENDATION:** Authorize the Chairman's signature extending the NWC grant deadline to July 31, 2017.

**HANDLING:** Return one original to Public Works

**ATTACHMENTS:** Exhibit 1: Contract Supplement 02 with Jacobs, NWC Watershed Assessment Phase 1

**LEAD STAFF:** Mark R. Cook, Director

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF KITTITAS  
STATE OF WASHINGTON

RESOLUTION NO. 2017 - \_\_\_\_\_

**TITLE: Contract Supplement No. 2 with Jacobs – Naneum, Wilson, Cherry Creeks  
Watershed Assessment Phase 1**

**WHEREAS:** The Board of County Commission entered into a contract with Jacobs Engineering Group for producing a watershed assessment for the Naneum, Wilson Cherry Creek watersheds via Resolution 2015-154; and

**WHEREAS:** The Board of County Commission extended the timeline for delivery of grant products to May 31, 2017 owing to low water conditions in 2015; and

**WHEREAS:** The Recreation Conservation Office is requesting a time extension of the Naneum, Wilson, Cherry Creek Watershed Assessment Phase 1 allowing additional time for technical advisory group comment on final plan recommendations; and

**WHEREAS:** Jacobs Engineering Group is willing to extend the grant deadline to July 31, 2017 without altering the current project budget;

**NOW, THEREFORE BE IT RESOLVED** that the Board of County Commissioners, in the best interest of the public, does hereby authorize the Chairman's signature on Supplement No.2, Jacobs Engineering Group extending the deadline for final deliverables associated with the Naneum, Wilson, Cherry Creek Watershed Assessment Phase 1 to July 31, 2017.

DATED this 6th day of June, 2017, at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

\_\_\_\_\_  
Paul Jewell, Chairman

Attest:

Clerk of the Board- Julie Kjorsvik

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Laura Osiadacz, Vice-Chairman

Deputy Clerk of the Board- Mandy Buchholz

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Obie O'Brien, Commissioner



**Washington State  
Department of Transportation**

<b>Supplemental Agreement Number</b> <u>Supplement 02</u>		Organization and Address	
Original Agreement Number		Kittitas County Public Works 411 North Ruby, Suite 1 Ellensburg, WA. 98926	
Project Number Kittitas County # / Jacobs # <u>W3X70200</u>		Execution Date January 06, 2015	Completion Date July 31, 2017
Project Title Naneum, Wilson, and Cherry Creek Watershed Assessment Phase I		New Maximum Amount Payable \$ 652,378.00	
Description of Work  This supplement modifies the agreement to extend the completion date from May 31, 2017 to July 31, 2017. The overall budget is unchanged.			

The Local Agency of Kittitas County Public Works  
desires to supplement the agreement entered in to with Jacobs Engineering Group (W3X70200)  
and executed on January 06, 2015 and identified as Agreement No. Kittitas County #  
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.  
The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:  
This supplement 02 extends the project end date by one month. This supplement does not change the scope of work, budget, or assumptions agreed to under the existing LAG Contract.

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: Project completion date is changed from 05/31/2017 to 07/31/17

III

Section V, PAYMENT, shall be amended as follows:  
The overall budget is unchanged.

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: Don Nelson, Jacobs Operations Manager

By: Kittitas County Commissioner(s)

Consultant Signature

Approving Authority Signature

Date

# **Exhibit A**

## **Scope of Work**

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Project No. W3X70200

This Scope of Work supplements the existing approved Scope by extending the project end date from May 31, 2017 to July 31, 2017. This one-month extension will allow review of the final summary report by the Technical Advisory Group. This is a no-cost change order.

Agreement Number: