

Dora Van Epps

VOID/CANCEL

From: tiffany.ray@co.kittitas.wa.us
Sent: Friday, May 13, 2016 10:49 AM
To: _Auditor's Accounting
Subject: Warrant Issue Notice

Warrant Issue Notice

To: auditorsaccounting@co.kittitas.wa.us
From: Tiffany Ray

Funds approved: Yes

Hold warrant issue: No

Funds will be available: 5/13/2016

Available funds amount: \$0.00

Original request

To: Treasurer's Accounting

From: Dora Van Epps

Fund: 641020 Fire District #7 Construction

Action: Void Warrant

Warrant issue date: 5/13/2016

Unaudited amount: (\$41,969.14)

Approval needed by: 5/13/2016 2:00:00 PM

Notes: To void warrant 412300095 dated 3/18/16 for \$10,908.00 and to void warrant 412299128 dated 02/19/16 for \$31,061.14
Dora Van Epps, 5/13/2016 9:29:34 AM

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message id: 38eb45916c6dcbdac24bb8719d004a14



KITTITAS COUNTY FIRE & RESCUE 7

123 East First Street, Cle Elum, WA 98922

509-674-5371

"Neighbors helping Neighbors"

*VOID
Cancel*

RESOLUTION 20160413B Revised

A RESOLUTION BY THE BOARD OF FIRE COMMISSIONERS OF KITTITAS COUNTY FIRE PROTECTION DISTRICT NO 7, TO CANCEL WARRANT NUMBERS 4412300095 and 412299128 DATED 3/18/16 and 2/19/16 IN THE AMOUNT OF \$10,908.00 and \$31,061.14 WERE ISSUED PAYABLE TO THE DOH ASSOCIATES PS.

WHEREAS, the Board of Fire Commissioners of Kittitas County Fire District No 7, Kittitas County Washington, do hereby resolve to cancel warrant numbers 4412300095 and 412299128, dated 3/18/16 and 2/19/16 paid to THE DOH Associates. WARRANTS WERE ISSUED TO INCORRECT VENDOR.

WHEREAS, the above listed warrant was issued to The DOH associates in error.

NOW THEREFORE, be it resolved by the Board of Fire Commissioners of Kittitas County Fire District # 7, to cancel 4412300095 and 412299128 DATED 3/18/16 and 2/19/16 IN THE AMOUNT OF \$10,908.00 and \$31,061.14 WERE ISSUED PAYABLE TO THE DOH ASSOCIATES PS and said warrants were issued to the wrong vendor and should be voided.

ADOPTED AND APPROVED; at the regular meeting of the Board of Fire Commissioners of Kittitas County Fire Protection District No.7.

Dated this 13day of April, 2016

Kittitas County Fire Protection District No.7
Kittitas County Washington

By: *[Signature]*

Chair/Commissioner

By: *[Signature]*

Commissioner

By: *[Signature]*

Commissioner

ATTEST: *[Signature]*

Diane Ewing, District Secretary

We Are Proud To Be An Equal Opportunity Employer

641-020

AP413

Invoice Cancellation Entry Edit List

For the Fund / Sub Fund 641 020 FIRE DISTRICT #7

Signature: _____ / _____ / _____ Signature: _____ / _____ / _____

Batch 101994 GL Period 5 from 05/01/16 to 05/31/16 A.P. GL Code 641 2021340 Date 05/13/16

Sht	Supplier	Code and Name	PO	Invoice	Transaction Description	Typ	Dated	Due	Description/Comments	Local Amount	Amount
Seq	GL Code	Description									

1	D0001	THE DOH ASSOCIATES PS		3-2016-AP	I	051316	051316	FEEES FOR FIRE DISTRICT #7			10,908.00- Y
								VOID WARRANT AND CANCEL INVOICE PER FIRE 7 RESOLUTION 201604			
								13B REVISED			

1	641	20500	EXPENDITURES					FEEES FOR FIRE DISTRICT #7			10,908.00-
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2	D0001	THE DOH ASSOCIATES PS		2-2016-AP	I	051316	051316	FEEES FOR FIRE DISTRICT #7			31,061.14- Y
								VOID WARRANT AND CANCEL INVOICE PER FIRE 7 RESOLUTION 201604			
								13B REVISED			

1	641	20500	EXPENDITURES					FEEES FOR FIRE DISTRICT #7			31,061.14-
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Batch Summary								Local Amount	
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Total Invoices (including attached holdbacks)

41,969.14

Total Holdbacks (cancelled individually)

0.00

Net

41,969.14

Entered Amount

41,969.14

Batch Total

41,969.14

Batch Variance

0.00

AP413

For the Fund / Sub Fund 641 020 FIRE DISTRICT #7
Invoice Cancellation Entry Edit List

Signature: _____ Signature: _____/____/____

Batch	101994	GL Period	5 from 05/01/16 to 05/31/16	A.P. GL Code	641 2021340	Date	05/13/16			
Sht	Supplier	Code and Name	PO	Invoice	Transaction Description	Typ	Dated Due	Description/Comments	Local Amount	Amount
Seq	GL Code	Description								

Total Number of Invoices 2

AP411

Void Check Approval Register

For the Fund / Sub Fund 641 020 FIRE DISTRICT #7

Signature: _____/____/____

Signature: _____/____/____

Batch 101992 GL Period 5 from 05/01/16 to 05/31/16 Bank GL Code 641 2011110 Date 05/13/16

Sheet	Invoice	Type	Dated	Due	Description	PO	Inv. Amount	Paid Amount
Seq	GL Code		Description		Transaction Description		Local Amount	

Check	No. 412300095	031816	Supplier	D0001 THE DOH ASSOCIATES PS			10,908.00	
			Comments	VOID WARRANT AND CANCEL INVOICE PER FIRE 7 RESOLUTION 201604 13B REVISED				

1 3-2016-AP		I 030916 031816	FEES FOR FIRE DISTRICT #7				10,908.00	10,908.00
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Check	No. 412299128	021916	Supplier	D0001 THE DOH ASSOCIATES PS			31,061.14	
			Comments	VOID WARRANT AND CANCEL INVOICE PER FIRE 7 RESOLUTION 201604 13B REVISED				

101 2-2016-AP		I 021016 021916	FEES FOR FIRE DISTRICT #7				31,061.14	31,061.14
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Batch Summary

Local Amount

Total Invoices Reinstated	41,969.14
Total Holdbacks Reinstated	0.00
Total Discounts	0.00

Net	41,969.14
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Check	Count	2
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AP411 ** Inter Fund GL Transactions for Batch 101992 **

Fnd	Sub	Description	GL Code	Description	Debit	Credit
641	020	FIRE DISTRICT #7 CONSTRUCTION	641 2011110	CASH CONTROL	41,969.14	41,969.14
641	020	FIRE DISTRICT #7 CONSTRUCTION	641 2021100	WARRANTS PAYABLE CONTROL	41,969.14	
641	020	FIRE DISTRICT #7 CONSTRUCTION	641 2021340	VOUCHERS PAYABLE CONTROL		41,969.14
				Total	83,938.28	83,938.28
				Grand Total	83,938.28	83,938.28

AP410

Void Check Edit List ✓

For the Fund / Sub Fund 641 020 FIRE DISTRICT #7

Signature: _____/_____/_____ Signature: _____/_____/_____

Batch 101992 GL Period 5 from 05/01/16 to 05/31/16 Bank GL Code 641 2011110 Date 05/13/16

Sheet	Invoice	Type	Dated	Due	Description	PO	Inv. Amount	Paid Amount
Seq	GL Code		Description		Transaction Description		Local Amount	

Check	No. 412300095	031816	Supplier	D0001 THE DOH ASSOCIATES PS			10,908.00	
			Comments	VOID WARRANT AND CANCEL INVOICE PER FIRE 7 RESOLUTION 201604 13B REVISED				

1	3-2016-AP		I	030916 031816 FEES FOR FIRE DISTRICT #7			10,908.00	10,908.00
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70000	641 2021340		VOUCHERS PAYABLE CONTROL	Auto. AP	- Void Entry		10,908.00-	
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Check	No. 412299128	021916	Supplier	D0001 THE DOH ASSOCIATES PS			31,061.14	
			Comments	VOID WARRANT AND CANCEL INVOICE PER FIRE 7 RESOLUTION 201604 13B REVISED				

101	2-2016-AP		I	021016 021916 FEES FOR FIRE DISTRICT #7			31,061.14	31,061.14
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70000	641 2021340		VOUCHERS PAYABLE CONTROL	Auto. AP	- Void Entry		31,061.14-	
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Batch Summary	Local Amount
Total Invoices Reinstated	41,969.14
Total Holdbacks Reinstated	0.00
Total Discounts	0.00
Net	41,969.14
Entered Amount	41,969.14
Batch Total	41,969.14
Batch Variance	0.00

Check Count 2

File Edit Action Tools Admin Help



GL - Prepaid Only

Return To Options...

Fund / Sub Fund

641

020

Name

FIRE DISTRICT #7

CURRENT

Supplier

D0001

THE DOH ASSOCIATES PS

Remit name

THE DOH ASSOCIATES PS

Status

Check

412299128

Issued

Type

REG

Balance

Check Amount

31,061.14

Currency

Amount Local Currency

31,061.14

Rate

Exchange Amount

0.00

Batch

100550

Sheet

2

Sequence

0

Check Date

021916

Reconciled Date

Voided Date

Bank G/L

641

2011110

CASH CONTROL

Profit&Loss Exchange G/L

Bank Exchange G/L

File Edit Action Tools Admin Help



GL - Prepaid Only

Return To Options...

Fund / Sub Fund

641

020

Name FIRE DISTRICT #7

CURRENT

Supplier

D0001

THE DOH ASSOCIATES PS

Remit name

THE DOH ASSOCIATES PS

Status

Check

412300095

Issued

Type

REG

Balance

☐

Check Amount

10,908.00

Currency

Amount Local Currency

10,908.00

Rate

Batch

101092

Sheet

2

Exchange Amount

0.00

Sequence

0

Check Date

031816

Reconciled Date

Voided Date

Bank G/L

641

2011110

CASH CONTROL

Profit&Loss Exchange G/L

Bank Exchange G/L

Dora Van Epps

From: diane@kcf7.com
Sent: Thursday, May 12, 2016 8:46 AM
To: _Auditor's Accounting
Subject: Resolutions
Attachments: doc02841420160512084539.pdf

Here are the two resolutions from last month that were resigned.

Diane Ewing
District Secretary
Kittitas County Fire and Rescue #7
123 East First Street
Cle Elum, WA 98922
o. 509.674.5371
diane@kcf7.com

Fire 7 voids

Dora Van Epps

From: _Auditor's Accounting
Sent: Monday, April 18, 2016 12:26 PM
To: diane@kcfd7.com
Cc: _Auditor's Accounting
Subject: Fire 7 Resolution 20160413B
Attachments: Fire 7 resolution 20160413B.pdf

Hi Diane,

We received Fire 7 Resolution 20160413B to void two checks. At this time, we are not able to void the checks because resolution lists inconsistent checks numbers throughout the resolution.

After reviewing with Judy Pless, we need a fully executed corrected resolution with the accurate warrant numbers before we can proceed with voiding the checks. Once we receive the corrected resolution, we can proceed.

Thank you,

Dora Van Epps
Fiscal Analyst
Kittitas County Auditor's Office
Accounting Department
205 W 5th Ave, Suite 105
Ellensburg, WA 98926
(509) 962-7621

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcbbdac24bb8719d004a14



KITTITAS COUNTY FIRE & RESCUE 7

123 East First Street, Cle Elum, WA 98922

509-674-5371

"Neighbors helping Neighbors"

RESOLUTION 20160413B

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WHEREAS, the Board of Fire Commissioners of Kittitas County Fire District No 7, Kittitas County Washington, do hereby resolve to cancel warrant numbers 412300095 and 41130095, dated 3/18/16 and 2/19/16 paid to THE DOH Associates. WARRANTS WERE ISSUED TO INCORRECT VENDOR.

WHEREAS, the above listed warrant was issued to The DOH associates in error.

NOW THEREFORE, be it resolved by the Board of Fire Commissioners of Kittitas County Fire District # 7, to cancel 4412300095 and 412299128 DATED 3/18/16 and 2/19/16 IN THE AMOUNT OF \$10,908.00 and \$31,061.14 WERE ISSUED PAYABLE TO THE DOH ASSOCIATES PS and said warrants were issued to the wrong vendor and should be voided.

ADOPTED AND APPROVED, at the regular meeting of the Board of Fire Commissioners of Kittitas County Fire Protection District No.7.

Dated this 13day of April, 2016

Kittitas County Fire Protection District No.7
Kittitas County Washington

By: _____

Chair/Commissioner

By: _____

Commissioner

By: _____

Commissioner

ATTEST:

Diane Ewing, District Secretary

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641-020