Dora Van Epps

From: tiffany.ray@co.kittitas.wa.us
Sent: Wednesday, April 20, 2016 8:56 AM
To: _Auditor's Accounting
Subject: Warrant Issue Notice

Warrant Issue Notice

To: auditorsaccounting@co.kittitas.wa.us

From: Tiffany Ray

Funds approved: Yes

Hold warrant issue: No

Funds will be available: 4/18/2016

Available funds amount: $393,108.33

Original request

To: Treasurer's Accounting

From: Dora Van Epps

Fund: 641010 Fire District #7 Maintenance

Action: Void Warrant

Warrant issue date: 4/18/2016

Unaudited amount: ($668.68)

Approval needed by: $4/18/2016 5:00:00 PM

Notes: To void Fire 7 warrants per Resolution 20160413D
411271653 dated 1/13/14 for $38.71
411274862 dated 4/14/14 for $139.37
411280144 dated 09/15/14 for $109.60
411289422 dated 05/18/15 for $260.00
411292497 dated 08/17/15 for $121.00
Dora Van Epps, 4/18/2016 2:52:58 PM

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message id: 38eb45916c6dcbdac24bb8719d004a14

KITTITAS COUNTY FIRE & RESCUE 7

123 East First Street, Cle Elum, WA 98922
509-674-5371
"Neighbors helping Neighbors"

RESOLUTION 20160413D

A resolution by the board of commissioners of Kittitas County Fire Protection District #7:

By mutual agreement the Fire District agrees to cancel the following warrant numbers. The warrants were issued payable to the following, the warrants are duplicate payments and need to be voided.

✓03014	411271653	$38.71	~~1/31/14~~ 1-13-14	Day Wireless 01-2014 AP ✓
/06239	411274862	$139.37	4/14/14	Tri State International Trucks 04-2014 AP ✓
✓03014	411280144	$109.60	9/15/14	Day Wireless 09-2014 AP ✓
✓03145	411289422	$260.00	5/18/15	Snure Seminars 05-2015 AP ✓
01477	411292497	$121.00 66868	8/17/15	Kittitas Co Auditor 08-2015 AP

Effective immediately the Fire District agrees to formally

ADOPTED AND APPROVED; at the regular meeting of the Board of Fire Commissioners of Kittitas County Fire Protection District No.7.

Dated this 13 day of April, 2016

Kittitas County Fire Protection District No.7
Kittitas County Washington

By: ______________________
Chair/Commissioner

By: ______________________
Commissioner

By: ______________________
Commissioner

ATTEST: ______________________
Diane Ewing, District Secretary

641-010

Dora Van Epps

From:	Tiffany Ray
Sent:	Monday, April 18, 2016 11:07 AM
To:	Dora Van Epps; treasureraccounting
Subject:	RE: Check redemption verification please

Good Morning Dora!

Check# 411271653 Fund: 641-010 Date: 01/31/14 Amount: $38.71- outstanding (but, I show an issue date of 01/13/14?)
Check # 411274862 Fund: 641-010 Date: 04/14/14 Amount: $139.37 - outstanding
Check# 411280144 Fund: 641-010 Date: 09/15/14 Amount: 109.60 - outstanding
Check# 411289422 Fund: 641-010 Date: 05/18/15 Amount: 260.00 - outstanding
Check# 411292497 Fund: 641-010 Date: 08/17/15 Amount: 121.00 – outstanding

Please let me know if you have any questions!

Thank you,

Tiffany Ray

Fiscal Technician II
205 West 5th Ave, Suite 102
Ellensburg, WA 98926
(509) 962-7535

From: Dora Van Epps
Sent: Monday, April 18, 2016 10:57 AM
To: treasureraccounting
Subject: Check redemption verification please

Hello,

Can you please verify that the following check(s) are still outstanding?
Check# 411271653 Fund: 641-010 Date: 01/31/14 Amount: $38.71
Check # 411274862 Fund: 641-010 Date: 04/14/14 Amount: $139.37
Check# 411280144 Fund: 641-010 Date: 09/15/14 Amount: 109.60
Check# 411289422 Fund: 641-010 Date: 05/18/15 Amount: 260.00
Check# 411292497 Fund: 641-010 Date: 08/17/15 Amount: 121.00

Thank you,

Dora Van Epps
Fiscal Analyst
Kittitas County Auditor's Office
Accounting Department

AP414

INVOICE CANCELLATION ENTRY APPROVAL REGISTER
For the Fund / Sub Fund 641 010 FIRE DISTRICT #7

Signature: ____________________ ____/____/____ Signature: ____________________ ____/____/____

Batch 101645 GL Period 4 from 04/01/16 to 04/30/16 A.P. GL Code 641 1021340 Date 04/18/16

Sht / Seq	Supplier Code and Name / GL Code	Description	PO	Invoice / Transaction Description	Typ	Dated	Due	Description/Comments / Local Amount	Amount
1	03014 DAY WIRELESS SYSTEMS			01-2014 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7 VOID WARRANT, CANCEL INVOICE PER FIRE 2 RESOLUTION 20160413D	38.71-
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					38.71-
2	06239 TRI-STATE INTERNATIONAL TRUCKS			04-2014 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7 VOID WARRANT, CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D	139.37-
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					139.37-
3	03014 DAY WIRELESS SYSTEMS			09-2014 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7 VOID WARRANT, CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D	109.60-
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					109.60-
4	03145 SNURE SEMINARS			05-2015 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7 VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D	260.00-
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					260.00-

AP414 INVOICE CANCELLATION ENTRY APPROVAL REGISTER

For the Fund / Sub Fund 641 010 FIRE DISTRICT #7

Signature: ______________________ ____/____/____ Signature: ______________________ ____/____/____

Batch 101645 GL Period 4 from 04/01/16 to 04/30/16 A.P. GL Code 641 1021340 Date 04/18/16

Sht Seq	Supplier GL Code	Code and Name Description	PO	Invoice Transaction Description	Typ	Dated	Due	Description/Comments Local Amount	Amount
5	01477	KITTITAS CO AUDITOR		08-2015 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7	121.00-
								VOID WARRANT, CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D	
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					121.00-

Batch Summary	Local Amount
Total Invoices (including attached holdbacks)	668.68
Total Holdbacks (cancelled individually)	0.00
Net	668.68

Total Number of Invoices 5

AP414 ** Inter Fund GL Transactions for Batch 101645 **

Fnd	Sub	Description	GL Code	Description	Debit	Credit
641	010	FIRE DISTRICT #7 MAINTENANCE	641 1021340	VOUCHERS PAYABLE CONTROL	668.68	
				Total	668.68	.00
				Grand Total	668.68	.00

AP413 Invoice Cancellation Entry Edit List

For the Fund / Sub Fund 641 010 FIRE DISTRICT #7

Signature: ____________ ___/___/___ Signature: ____________ ___/___/___

Batch 101645 GL Period 4 from 04/01/16 to 04/30/16 A.P. GL Code 641 1021340 Date 04/18/16

Sht / Seq	Supplier / GL Code	Code and Name / Description	PO	Invoice / Transaction Description	Typ	Dated	Due	Description/Comments / Local Amount	Amount
1	03014	DAY WIRELESS SYSTEMS		01-2014 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7	38.71- Y
								VOID WARRANT, CANCEL INVOICE PER FIRE 2 RESOLUTION 20160413D	
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					38.71-
2	06239	TRI-STATE INTERNATIONAL TRUCKS		04-2014 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7	139.37- Y
								VOID WARRANT, CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D	
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					139.37-
3	03014	DAY WIRELESS SYSTEMS		09-2014 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7	109.60- Y
								VOID WARRANT, CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D	
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					109.60-
4	03145	SNURE SEMINARS		05-2015 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7	260.00- Y
								VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D	
1	641 10500	EXPENDITURES		FEES FOR FIRE DISTRICT #7					260.00-

AP413

Invoice Cancellation Entry Edit List

For the Fund / Sub Fund 641 010 FIRE DISTRICT #7

Signature: ______________________ ____/____/____ Signature: ______________________ ____/____/____

Batch 101645 GL Period 4 from 04/01/16 to 04/30/16 A.P. GL Code 641 1021340 Date 04/18/16

Sht / Seq	Supplier / GL Code	Code and Name / Description	PO	Invoice	Typ	Dated	Due	Description/Comments / Transaction Description / Local Amount	Amount
5	01477	KITTITAS CO AUDITOR		08-2015 AP	I	041816	041816	FEES FOR FIRE DISTRICT #7	121.00- Y
								VOID WARRANT, CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D	
1	641 10500	EXPENDITURES						FEES FOR FIRE DISTRICT #7	121.00-

Batch Summary	Local Amount
Total Invoices (including attached holdbacks)	668.68
Total Holdbacks (cancelled individually)	0.00
Net	668.68
Entered Amount	668.68
Batch Total	668.68
Batch Variance	0.00

Total Number of Invoices 5

AP411 Void Check Approval Register

For the Fund / Sub Fund 641 010 FIRE DISTRICT #7

Signature: ______________________ ___/___/___ Signature: ______________________ ___/___/___

Batch 101644 GL Period 4 from 04/01/16 to 04/30/16 Bank GL Code 641 1011110 Date 04/18/16

Sheet Seq	Invoice GL Code	Type Dated Due Description	Description / Transaction Description	PO	Inv. Amount Local Amount	Paid Amount
Check	No. 411271653 011314		Supplier 03014 DAY WIRELESS SYSTEMS Comments VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D			38.71
1	01-2014 AP	I 010814 011314	FEES FOR FIRE DISTRICT #7		38.71	38.71
Check	No. 411274862 041414		Supplier 06239 TRI-STATE INTERNATIONAL TRUCKS Comments VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D			139.37
101	04-2014 AP	I 040914 041414	FEES FOR FIRE DISTRICT #7		139.37	139.37
Check	No. 411280144 091514		Supplier 03014 DAY WIRELESS SYSTEMS Comments VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D			109.60
201	09-2014 AP	I 091014 091514	FEES FOR FIRE DISTRICT #7		109.60	109.60
Check	No. 411289422 051815		Supplier 03145 SNURE SEMINARS Comments VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D			260.00
301	05-2015 AP	I 051315 051815	FEES FOR FIRE DISTRICT #7		260.00	260.00
Check	No. 411292497 081715		Supplier 01477 KITTITAS CO AUDITOR Comments VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D			121.00
401	08-2015 AP	I 081215 081715	FEES FOR FIRE DISTRICT #7		121.00	121.00

Batch Summary	Local Amount
Total Invoices Reinstated	668.68
Total Holdbacks Reinstated	0.00
Total Discounts	0.00
Net	668.68

AP411 Void Check Approval Register

For the Fund / Sub Fund 641 010 FIRE DISTRICT #7

Signature: ______________________ ___/___/___ Signature: ______________________ ___/___/___

Batch 101644 GL Period 4 from 04/01/16 to 04/30/16 Bank GL Code 641 1011110 Date 04/18/16

Sheet	Invoice	Type	Dated	Due	Description	PO	Inv. Amount	Paid Amount
Seq	GL Code	Description			Transaction Description		Local Amount	

Check Count 5

AP411 ** Inter Fund GL Transactions for Batch 101644 **

Fnd	Sub	Description	GL Code	Description	Debit	Credit
641	010	FIRE DISTRICT #7 MAINTENANCE	641 1011110	CASH CONTROL	668.68	668.68
641	010	FIRE DISTRICT #7 MAINTENANCE	641 1021100	WARRANTS PAYABLE CONTROL	668.68	
641	010	FIRE DISTRICT #7 MAINTENANCE	641 1021340	VOUCHERS PAYABLE CONTROL		668.68
				Total	1,337.36	1,337.36
				Grand Total	1,337.36	1,337.36

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AP410                                   Void Check      Edit List
                        For the Fund       / Sub Fund    641  010  FIRE DISTRICT #7

      Signature: ________________________________ ___/___/___      Signature: ________________________________ ___/___/___

Batch  101644         GL Period   4 from 04/01/16 to 04/30/16    Bank GL Code    641 1011110                       Date 04/18/16

Sheet        Invoice         Type  Dated   Due            Description              PO              Inv. Amount        Paid Amount
 Seq        GL Code             Description                  Transaction Description               Local Amount

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Check     No. 411271653    011314      Supplier   03014 DAY WIRELESS SYSTEMS                                                  38.71
                                       Comments   VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D

   1 01-2014 AP                I 010814 011314 FEES FOR FIRE DISTRICT #7                               38.71              38.71

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 70000  641 1021340            VOUCHERS PAYABLE CONTROL       Auto. AP    - Void Entry                                   38.71-

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Check     No. 411274862    041414      Supplier   06239 TRI-STATE INTERNATIONAL TRUCKS                                       139.37
                                       Comments   VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D

 101 04-2014 AP                I 040914 041414 FEES FOR FIRE DISTRICT #7                              139.37             139.37

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 70000  641 1021340            VOUCHERS PAYABLE CONTROL       Auto. AP    - Void Entry                                  139.37-

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Check     No. 411280144    091514      Supplier   03014 DAY WIRELESS SYSTEMS                                                 109.60
                                       Comments   VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D

 201 09-2014 AP                I 091014 091514 FEES FOR FIRE DISTRICT #7                              109.60             109.60

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 70000  641 1021340            VOUCHERS PAYABLE CONTROL       Auto. AP    - Void Entry                                  109.60-

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Check     No. 411289422    051815      Supplier   03145 SNURE SEMINARS                                                       260.00
                                       Comments   VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D

 301 05-2015 AP                I 051315 051815 FEES FOR FIRE DISTRICT #7                              260.00             260.00

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 70000  641 1021340            VOUCHERS PAYABLE CONTROL       Auto. AP    - Void Entry                                  260.00-

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Check     No. 411292497    081715      Supplier   01477 KITTITAS CO AUDITOR                                                  121.00
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AP410 Void Check Edit List

For the Fund / Sub Fund 641 010 FIRE DISTRICT #7

Signature: ______________________ ____/____/____ Signature: ______________________ ____/____/____

Batch 101644 GL Period 4 from 04/01/16 to 04/30/16 Bank GL Code 641 1011110 Date 04/18/16

Sheet / Seq	Invoice / GL Code	Type	Dated	Due	Description	PO	Inv. Amount / Local Amount	Paid Amount
					Description / Transaction Description			
					Comments VOID WARRANT,CANCEL INVOICE PER FIRE 7 RESOLUTION 20160413D			
401	08-2015 AP	I	081215	081715	FEES FOR FIRE DISTRICT #7		121.00	121.00
70000	641 1021340				VOUCHERS PAYABLE CONTROL Auto. AP - Void Entry			121.00-

Batch Summary	Local Amount
Total Invoices Reinstated	668.68
Total Holdbacks Reinstated	0.00
Total Discounts	0.00
Net	668.68
Entered Amount	668.68
Batch Total	668.68
Batch Variance	0.00

Check Count 5