

Dora Van Epps

From: cecilia.rahme@co.kittitas.wa.us
Sent: Wednesday, August 03, 2016 4:56 PM
To: _Auditor's Accounting
Subject: Warrant Issue Notice

Warrant Issue Notice

To: auditorsaccounting@co.kittitas.wa.us
From: [Cecilia Rahme](#)

Funds approved: Yes

Hold warrant issue: No

Funds will be available: 8/3/2016

Available funds amount: \$76,534.67

Original request

To: Treasurer's Accounting

From: Dora Van Epps

Fund: 638010 Fire District #4 Maintenance

Action: Void Warrant

Warrant issue date: 8/3/2016

Unaudited amount: (\$1,202.08)

Approval needed by: 8/3/2016 5:00:00 PM

Notes: Fire 4 void warrants 381291236 for \$48.05 dated 7/15/15 and 381300031 for \$1154.03 dated 03/18/16. There will not be a reissue for these voided warrants.
Dora Van Epps, 8/3/2016 4:20:34 PM

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message id: 38eb45916c6dcdbdac24bb8719d004a14

Kittitas County Fire District #4
PO Box 1401
Vantage, WA 98950

RESOLUTION

We, the following commissioners of Kittitas County Fire District #4, do hereby authorize Kittitas County Auditor's office to void the following warrants:

D0049 Warrant # 0381291236 \$48.05 7/15/15 to Fire Service Repair 07-2015AP
D0016 Warrant # 381300031 \$1154.03 3/18/16 to William Rose 3-2016AP

We have verified by Kittitas County Treasurer office that the above warrants were not redeemed and were lost.

 Dated 7/7/16
Bryan Stockdale

 Dated 7/7/16
William Rose

 Dated 7/2/16
Chris Cutlip

48.05*+
1,154.03 +
002
1,202.08 *

Cancel no reissue

16/08/03-15:54

KITITAS COUNTY FY 2016

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AP414

INVOICE CANCELLATION ENTRY APPROVAL REGISTER

For the Fund / Sub Fund 638 010 FIRE DISTRICT #4

Signature: _____/_____/____ Signature: _____/_____/_____

Batch 103221 GL Period 8 from 08/01/16 to 08/31/16 A.P. GL Code 638 1021340 Date 08/03/16

Sht	Supplier	Code and Name	PO	Invoice	Typ	Dated	Due	Description/Comments	Amount
Seq	GL Code	Description		Transaction Description				Local Amount	
1	D0049	FIRE SERVICE REPAIR		07-2015AP	I	080316	080316	FEEES FOR FIRE DISTRICT #4 VOID WARRANT CANCEL INVOICE NO REISSUE PER FIRE 4 RESOLUTION SIGNED 07/07/16	48.05-

1	638 10500	EXPENDITURES		FEEES FOR FIRE DISTRICT #4				48.05-
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2	D0016	ROSE, WILLIAM		3-2016AP	I	080316	080316	FEEES FOR FIRE DISTRICT #4 VOID WARRANT CANCEL INVOICE NO REISSUE PER FIRE 4 RESOLUTION SIGNED 07/07/16	1,154.03-
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1	638 10500	EXPENDITURES		FEEES FOR FIRE DISTRICT #4				1,154.03-
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Batch Summary	Local Amount
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Total Invoices (including attached holdbacks)	1,202.08
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Total Holdbacks (cancelled individually)	0.00
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Net	1,202.08
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Total Number of Invoices	2
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16/08/03-15:54

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** Inter Fund GL Transactions for Batch 103221 **

Fnd	Sub	Description	GL Code	Description	Debit	Credit
638	010	FIRE DISTRICT #4 MAINTENANCE	638 1021340	VOUCHERS PAYABLE CONTROL	1,202.08	
				Total	1,202.08	.00
				Grand Total	1,202.08	.00

AP411 Void Check Approval Register
 For the Fund / Sub Fund 638 010 FIRE DISTRICT #4

Signature: _____/_____/____ Signature: _____/_____/_____

Batch 103220 GL Period 8 from 08/01/16 to 08/31/16 Bank GL Code 638 1011110 Date 08/03/16

Sheet Seq	Invoice GL Code	Type Description	Dated Description	Due	Description Transaction Description	PO	Inv. Amount Local Amount	Paid Amount
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Check	No. 381291236	071515	Supplier	D0049 FIRE SERVICE REPAIR				48.05
			Comments	VOID WARRANT CANCEL INVOICE-NO REISSUE PER FIRE 4 RESOLUTION SIGNED 7/7/16				

1	07-2015AP	I	070915	071515	FEES FOR FIRE DISTRICT #4		48.05	48.05
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Check	No. 381300031	031816	Supplier	D0016 ROSE, WILLIAM				1,154.03
			Comments	VOID WARRANT CANCEL INVOICE - NO REISSUE PER FIRE 4 RESOLUTI ON SIGNED 7/7/16				

101	3-2016AP	I	030916	031816	FEES FOR FIRE DISTRICT #4		1,154.03	1,154.03
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Batch Summary	Local Amount
Total Invoices Reinstated	1,202.08
Total Holdbacks Reinstated	0.00
Total Discounts	0.00
Net	1,202.08

Check Count 2

AP411 ** Inter Fund GL Transactions for Batch 103220 **

Fnd	Sub	Description	GL Code	Description	Debit	Credit
638	010	FIRE DISTRICT #4 MAINTENANCE	638 1011110	CASH CONTROL	1,202.08	1,202.08
638	010	FIRE DISTRICT #4 MAINTENANCE	638 1021100	WARRANTS PAYABLE CONTROL	1,202.08	
638	010	FIRE DISTRICT #4 MAINTENANCE	638 1021340	VOUCHERS PAYABLE CONTROL		1,202.08
				Total	2,404.16	2,404.16
				Grand Total	2,404.16	2,404.16

AP410 Void Check Edit List
 For the Fund / Sub Fund 638 010 FIRE DISTRICT #4

Signature: _____/_____/____ Signature: _____/_____/_____

Batch 103220 GL Period 8 from 08/01/16 to 08/31/16 Bank GL Code 638 1011110 Date 08/03/16

Sheet	Invoice	Type	Dated	Due	Description	PO	Inv. Amount	Paid Amount
Seq	GL Code		Description		Transaction Description		Local Amount	

Check	No. 381291236	071515	Supplier	D0049 FIRE SERVICE REPAIR			48.05	
			Comments	VOID WARRANT CANCEL INVOICE-NO REISSUE PER FIRE 4 RESOLUTION SIGNED 7/7/16				

1 07-2015AP		I 070915 071515	FEES FOR FIRE DISTRICT #4				48.05	48.05
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70000	638 1021340	VOUCHERS PAYABLE CONTROL	Auto. AP	- Void Entry			48.05-	
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Check	No. 381300031	031816	Supplier	D0016 ROSE, WILLIAM			1,154.03	
			Comments	VOID WARRANT CANCEL INVOICE - NO REISSUE PER FIRE 4 RESOLUTI ON SIGNED 7/7/16				

101 3-2016AP		I 030916 031816	FEES FOR FIRE DISTRICT #4				1,154.03	1,154.03
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70000	638 1021340	VOUCHERS PAYABLE CONTROL	Auto. AP	- Void Entry			1,154.03-	
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Batch Summary	Local Amount
Total Invoices Reinstated	1,202.08
Total Holdbacks Reinstated	0.00
Total Discounts	0.00
Net	1,202.08
Entered Amount	1,202.08
Batch Total	1,202.08
Batch Variance	0.00

Check Count 2

AP413

Invoice Cancellation Entry Edit List

For the Fund / Sub Fund 638 010 FIRE DISTRICT #4

Signature: _____ / _____ / _____ Signature: _____ / _____ / _____

Batch 103221 GL Period 8 from 08/01/16 to 08/31/16 A.P. GL Code 638 1021340 Date 08/03/16

Sht	Supplier	Code and Name	PO	Invoice	Transaction Description	Type	Dated	Due	Description/Comments	Local Amount	Amount
1	D0049	FIRE SERVICE REPAIR		07-2015AP	I 080316 080316 FEES FOR FIRE DISTRICT #4				VOID WARRANT CANCEL INVOICE NO REISSUE PER FIRE 4 RESOLUTION SIGNED 07/07/16		48.05- Y

1 D0049 FIRE SERVICE REPAIR 07-2015AP I 080316 080316 FEES FOR FIRE DISTRICT #4 48.05- Y
VOID WARRANT CANCEL INVOICE NO REISSUE PER FIRE 4 RESOLUTION
SIGNED 07/07/16

1 638 10500 EXPENDITURES FEES FOR FIRE DISTRICT #4 48.05-

2 D0016 RCSE, WILLIAM 3-2016AP I 080316 080316 FEES FOR FIRE DISTRICT #4 1,154.03- Y
VOID WARRANT CANCEL INVOICE NO REISSUE PER FIRE 4 RESOLUTION
SIGNED 07/07/16

1 638 10500 EXPENDITURES FEES FOR FIRE DISTRICT #4 1,154.03-

Batch Summary Local Amount

Total Invoices (including attached holdbacks) 1,202.08
Total Holdbacks (cancelled individually) 0.00

Net 1,202.08

Entered Amount 1,202.08
Batch Total 1,202.08

Batch Variance 0.00

AP413

Invoice Cancellation Entry Edit List

For the Fund / Sub Fund 638 010 FIRE DISTRICT #4

Signature: _____ / ____ / ____ Signature: _____ / ____ / ____

Batch 103221 GL Period 8 from 08/01/16 to 08/31/16 A.P. GL Code 638 1021340 Date 08/03/16

Sht	Supplier	Code and Name	PO	Invoice	Transaction Description	Typ	Dated	Due	Description/Comments	Local Amount	Amount
Seq	GL Code	Description									

Total Number of Invoices 2

Dora Van Epps

From: Brittany Engels
Sent: Monday, August 01, 2016 9:53 AM
To: Dora Van Epps
Cc: treasureraccounting
Subject: RE: Check redemption verification please

Good morning, Dora!

The warrants listed below are still outstanding. Please let us know if you need any further information.

Thank you!

Brittany Engels

Fiscal Technician III
Kittitas County Treasurer's Office
205 West 5th Ave, Suite 102
Ellensburg, WA 98926
Ph: 509.962.7535
Fax: 509.933.8212
www.co.kittitas.wa.us/treasurer

From: Dora Van Epps
Sent: Monday, August 01, 2016 9:45 AM
To: treasureraccounting
Subject: Check redemption verification please

Hello,

Can you please verify that the following check(s) are still outstanding?

Check# 381291236	Fund: 638-010	Date: 07/15/15	Amount: \$48.05
Check# 381300031	Fund: 638-010	Date: 03/18/16	Amount: \$1,154.03

Thank you,

Dora Van Epps
Fiscal Analyst
Kittitas County Auditor's Office
Accounting Department

Notice: All email sent to this address will be received by the Kittitas County email system and may be subject to public disclosure under Chapter 42.56 RCW and to archiving and review.

message id: 38eb45916c6dcdbdac24bb8719d004a14